

International Student Refund Request

This form is to be completed when a refund is requested by an international student.

Incomplete or incorrect information will cause delays in processing.

Please send the completed form to **interaccounts@ufv.ca**

Student Information (Please type or print neatly)

Student Name: _____

Student Number: _____

Email address: _____

Refund Information

The refund is going to A bank **outside** of Canada

You will receive email from Convera (formerly Western Union) with instructions on how to log into their portal and provide your bank information to complete the refund process (please be sure to check your inbox and junk folder).

A **Canadian** bank account

Attach a void cheque or a printout of the account information (this can be obtained directly from your financial institution or can usually be printed from online banking). **Please be aware if your refund is going to a third party, a cheque will be mailed to the address on the void cheque.**

Agreement and Signature

By signing this form, I declare that the information contained herein is true and I hereby direct the University of the Fraser Valley to notify the beneficiary identified above of the refund. Further, I hereby release the University of the Fraser Valley of all legal and financial responsibility concerning my refund once it has been processed and issued in accordance with this form. **I understand refunds take 3-4 weeks to process.**

Student Signature: _____

Date: _____

Collection Notice: The personal information requested on this form is collected under the authority of the University Act, and in accordance with the Freedom of Information and Protection Act (FIPPA). The information will only be used for the purpose of processing electronic refunds. More information can be found at <http://www.ufv.ca/informationprivacy/>

Send the completed form to:
interaccounts@ufv.ca